

**RECORD OF EXECUTIVE DECISION**

Ref. <small>(for Democratic Services only)</small>	Date	Decision Maker	Decision	Reason for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by Standards Committee)</small>	Consultation with Ward Member(s)	Subject to Call-in?
	26/07/17	Commercialisation Portfolio Holder	That the access road on land off Jaywick Lane, Clacton-on-Sea, Essex, is named "Oaktree Drive".	A decision to name an unnamed access road was made to provide ease of identification for deliveries/ mail/ visitors to existing dwellings located within the road.	None.	None.	Yes.	Yes.
<b>URGENT DECISIONS ONLY (If non-urgent go to "Agreement to Decision" below):-</b>								
<b>GENERAL EXCEPTION APPLIES?</b> <small>(Rule 15 Access to Information Procedure Rules)</small>			YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?				YES/NO
<b>SPECIAL URGENCY APPLIES?</b> <small>(Rule 16 Access to Information Procedure Rules)</small>			YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?				YES/NO
<b>EXEMPTION FROM CALL-IN APPLIES?</b> <small>Rule 16i Overview and Scrutiny Procedure Rules)</small>			YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?				YES/NO
<b>URGENT &amp; OUTSIDE BUDGET OR POLICY FRAMEWORK?</b> <small>(Rule 6 Budget and Policy Framework Procedure Rules)</small>			YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council				
<b>AGREEMENT TO DECISION:-</b>				If yes, has the Chairman of the relevant overview and scrutiny committee				YES/NO
Signed:- <i>DLR m J Sheehy</i>			Date:- <i>03/08/17</i>	Delegated Power Reference (in Part 3 of the Constitution):- ... 3.23 (24)				
Decision Maker								

Original signed copy to be retained by Service.  
Electronic copy to be sent to Janey Nice, Democratic Services Officer, for inclusion of relevant details into decisions list.

<b>Key Decision Required:</b>		<b>In the Forward Plan:</b>	
<b>Management Team</b>			
<b>Cabinet</b> <b>Informal</b> <b>                  Formal</b>		<b>Council</b>	

**COMMERCIALISATION PORTFOLIO HOLDER**  
*July 2017*

**REPORT OF CORPORATE DIRECTOR – OPERATIONAL SERVICES**

**A.1 PROPOSED NAMING AND NUMBERING**

(Report prepared by Nina Underwood)

**PART 1 – KEY INFORMATION**

**PURPOSE OF THE REPORT**

To seek authority to proceed with the formal naming of the existing access road on land off Jaywick Lane, Clacton-on-Sea, Essex

**EXECUTIVE SUMMARY**

To name existing access road leading to a development of properties. The layout is shown on the drawing attached as an Appendix to this report.

**RECOMMENDATION(S)**

- (a) That the road shown on the site plan attached as an Appendix to this report is named "Oaktree Drive".
- (b) That all interested parties be advised of the name allocated to the new road.

**PART 2 – IMPLICATIONS OF THE DECISION**

**DELIVERING PRIORITIES**

It is believed that the development of this site will have a significant impact on the re-generation of the area.

**FINANCE, OTHER RESOURCES AND RISK**

**Finance and other resources**

There are no financial implications as all costs are borne by the developer.

**Risk**

There are no risk implications, however, failure to allocate a road name and postal address to the new properties will lead to significant difficulties for the owners of the properties accessing goods & services and mail deliveries.

**LEGAL**

The Council is empowered under Section 64 of the Town Improvement Clauses Act 1847 to name a street which is not already named. However, if the Council objects to the proposed names, the person proposing the name may appeal against the objection to a Petty Sessional Court, under Section 17 of the Public Health Act 1925.

**OTHER IMPLICATIONS**

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

**Crime and Disorder / Equality and Diversity / Health Inequalities / Area or Ward affected / Consultation/Public Engagement.**

**Crime and Disorder Act 1998** – Consideration has been given to the Crime and Disorder Act 1998. The issues raised in this report have no relevant implications.

**Equality & Diversity** – There are no quality and diversity issues relevant to this report.  
**Ward/s Affected** – Golf Green.

### **PART 3 – SUPPORTING INFORMATION**

#### **BACKGROUND**

Following consultations, there have been no dissenting views to the request to name the road as above.

#### **CURRENT POSITION**

The decision to name this road is needed to enable existing, official addresses to be found with ease.

#### **FURTHER HEADINGS RELEVANT TO THE REPORT**

N/A

#### **BACKGROUND PAPERS FOR THE DECISION**

**Email from:**

Willow Park Group  
Dated 12/06/17 enclosing initial application.

**Email to:**

Willow Park Group  
Dated 22/06/17 acknowledging application and requesting further information.

**Email from:**

Willow Park Group enclosing additional information. Dated 22/06/17

**Invoice sent to:** Applicant (Willow Park Group) in respect of naming & numbering fees 27/06/17.

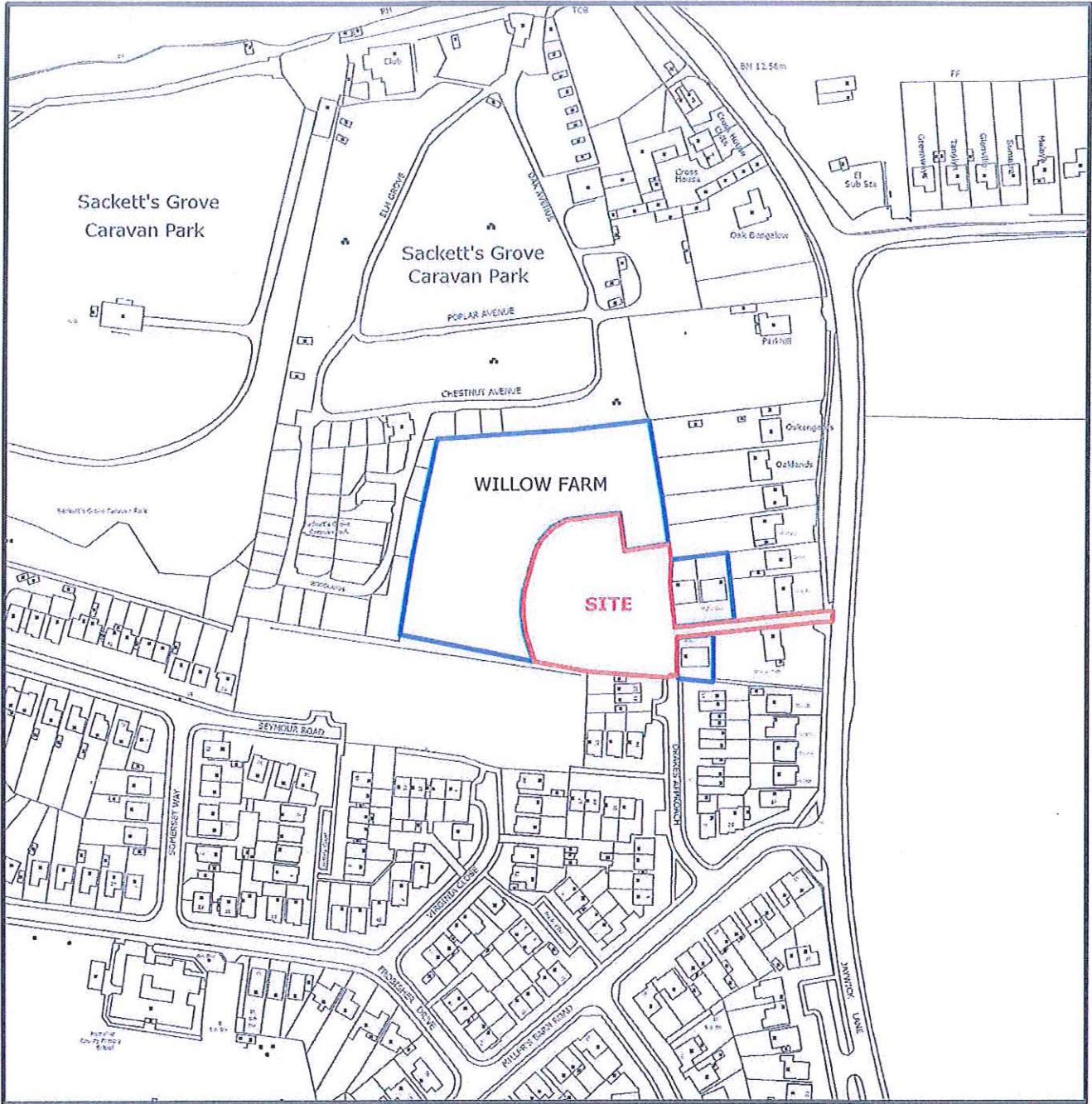
**Payment received from:** Applicant in respect of naming & numbering fees 01/07/17.

**Official Consultation Letters sent on 04/07/17 to:-**

Royal Mail Address Development  
Cllr. K. P. Watson/ Cllr. R. E. Raby  
Land Charges (ECC Highways)  
Clacton Fire Station  
Essex Ambulance Station  
Essex County Fire & Rescue Services  
Water Supplies Officer – Essex County Fire & Rescue Services  
Clacton Police Station

#### **APPENDICES**

A.1 Appendix - Site Layout Plan



**PROPOSED CARE HOME  
JAYWICK LANE  
CLACTON-ON-SEA**

**LOCATION PLAN**

1:2500 @ A4

APRIL 2016

3216-BR-LOC

**DUNCAN CLARK & BECKETT  
CHARTERED ARCHITECTS**

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